



Sher-e-Kashmir University of Agricultural
Sciences and Technology of Jammu
Directorate of Extension

No: AUJ/DE/ F-⁷⁵~~70~~/ 24-25/1323-24
Dated : 19.08.2024

Office Order

On the request of Head KVK Doda vide No: AUJ/KVK-D/24-25/F-61/128 dated 14.08.2024, administrative and financial approval amounting to Rs. 97600/= (Rupees Ninety Seven Thousand Six Hundred Only) for conduct of 15 days training on “**Integrated Nutrient Management**” for input dealers as per details given below:

Sr. No.	Particulars	Amount (Rs.)
1.	Training material @ Rs. 40/= per participant (Including training writing writing pad and pen etc.) for 40 participants.	1600/=
2.	Tea and snacks @ Rs./ 30/= for 15 days (30x40x15)	18000/=
3.	Refreshment packets (Pastry, petties, cake, samosa, juice etc.) @ Rs. 120/= (120x40x15)	72000/=
4.	Misc. Banner, POL other required material, Office expenses, stationery, certificates etc.	6000/=
	Total	97600/=

The expenditure on this account shall be kept at the minimum and met out from the fee received from the applicants. The remaining amount shall be deposited in the revolving fund account of KVK Doda.

Amin/Head
19.8.24
Director Extension

Copy to:

- Head KVK Doda for information and necessary action.
- Assistant Comptroller (P)/Assistant Comptroller (KVKs) for information.